



Instructions for completing the AFM P2 Visa Application for a Non-immigrant Worker

Read the instructions carefully to properly complete the application. If you require more space to complete an answer, use a separate sheet of paper. Answer all questions by typing or clearly printing in the space provided for each field.

WHAT IS A P2 or P2-S VISA?

A P2 Visa is for a non-US citizen temporarily entering the US to perform as an artist or entertainer, individually or as part of a group, under a reciprocal exchange program between an organization in the United States and an organization in another country. The P2 Visa can be valid for a maximum of one year, as long as you submit proof of work (a contract, or tour itinerary) occurring at least once every 30 days.

A P2-S visa is the essential support visa for technical crew. A P2-S essential support visa must accompany a primary visa being filed (P2).

HOW LONG DOES IT TAKE? HOW MUCH DOES IT COST?

REGULAR PROCESSING

- 35 Days
- \$325.00 USD money order. Payee 'Department of Homeland Security' from a major Canadian bank.
NOTE: This excludes: Canadian Credit Union Cheques, and Canadian Postal Service Money Orders
- \$100.00 CDN administration fee payable to AFM CANADA (by personal cheque, cash, or money order).
- All fees above double when essential support/technical crew are on the file.**

STILL AVAILABLE: PREMIUM PROCESSING

- 25 Days
- 2 US Money Orders:
- \$1225.00 USD to 'Department of Homeland Security' from a major Canadian bank or US Bank.
- \$325.00 USD to 'Department of Homeland Security' from a major Canadian bank or US Bank.
NOTE: This excludes: Canadian Credit Union Cheques, and Canadian Postal Service Money Orders
- \$35.00CDN Admin Fee to AFM CANADA (payable by cheque, cash, or money order).
- AFM Fee increase effective January 1, 2011 to \$100.00 CAD for musicians.
- All above fees double when essential support/technical crew are on the file. This means 4 money orders to the Department of Homeland Security in the amounts above is required.**

PART 1 – Personal Information – for both Musician and Essential Support Personnel

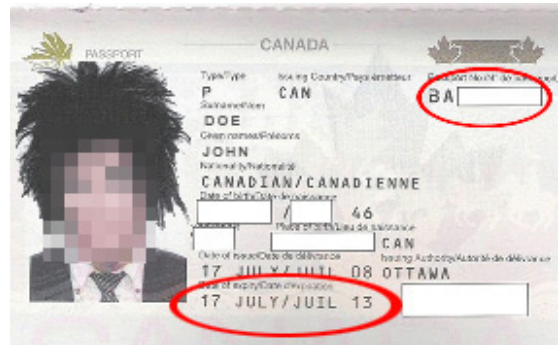
Each musician/member of the band and each essential support personnel must fill out a Part 1. In Part 1 we ask for each individual's name, sex, date of birth, contact information, passport and citizenship information, as well as disclosure of any denial into USA.

PASSPORT INFORMATION

The Passport Number can be found on the top right corner of your passport biometric page (photo page).

Expiry date can be found at the bottom of your passport photo page.

NOTE: It is imperative to include a photocopy of each individual's Passport photo page. This will act as proof of your Canadian Citizenship/Status in Canada.



Visa History Information and Membership Verification

USCIS requires the following visa information from petitioners. Have you ever held the following classification of visas: P2, P2S, Student or Exchange Visitor Visas, or J1, J2 Exchange? Please provide the applicable information on the Part 1 form of the application if you have held these classifications of US permits.

If you are applying for an extension, you will indicate that on this form as well.

WHAT IS AN EXTENSION?

Extension definition: same petitioner, same performers, same venue as was approved by the USCIS the year before. There cannot be a lapse in the status you are requesting to extend. In other words the current P2 or P2S visa cannot expire while you are applying to extend the visa. Please include a copy of your previous P2/P2S approval notice(s), a copy of all musicians/essential support I-94 Departure Record Cards (front and back) with your application forms. If applicable, please provide your temporary US address.



Example of an I-94 Card

Membership Verification

All musicians must be members in good standing of the AFM, in order for AFM to petition on their behalf. The end date of the P2 visa being requested is the same end date membership dues must be paid until (or the quarter that date falls within). Essential support personnel are not required to be AFM members.

PART 2 - Traveling Information

Each musician/essential support personnel of the band must fill out a Part 2. It is necessary to know the 'when, where, and how' each individual will be entering the United States.

REQUESTED DATE OF ENTRY: This is usually one day before your first engagement of work. Note that your request may not be more than 2 days prior to your first engagement of work, unless there is a reasonable explanation for such a request. This does NOT include vacationing. This is when US Immigration will be expecting you to enter the U.S. so they may issue your visa (I-94 Card).

REQUESTED DATE OF EXIT: When will be your final time returning to Canada. Indicate the day after your last engagement – no exceptions (again unless there is a reasonable explanation for a delay). This is when US Immigration will be expecting you to return into Canada and relinquish your I-94 to US or Canada Immigration (either may take or request it).

PRE-FLIGHT INSPECTION: If you are traveling into the US by air, please write in the airport where you will first be clearing customs. This is where US Immigration will be expecting you to enter and where your visa will be issued.

Example: PEARSON AIRPORT – Toronto, ON

PORT OF ENTRY: If you are traveling into the US by land/sea, please write in the port you will be using to enter the US. This is where US Immigration will be expecting you to cross so they issue your visa. (I-94 Card)

Example: AMBASSADOR BRIDGE – Windsor, ON to Detroit, MI.

PART 3 - Policy of Indemnity

This is to discuss AFM's role as the 'Authorized Petitioner' for your P2/P2S Petition. It is important for all musicians/essential support and their representatives to read and understand all terms and conditions regarding the P2/P2S Process. The authorized person (leader, booking agent) will sign one copy on behalf of the band.

AFM REQUIRES contact information in the event:

- Additional Information is needed to complete the application
- Any problems that arise
- The Visa has been approved and we require an address and person to send the approval notice to.

PART 4 - Musician/Technician Listing - only applicable when applying for 2 or more musicians/essential support personnel.

This simply lets US Immigration know who is in the band/crew and what duty each person performs.

MUSICIAN NAME	INSTRUMENT PLAYED/VOCALIST
JOHN DOE	GUITAR, BASS
TECHNICIAN NAME/ SUPPORT STAFF	TECHNICAL SUPPORT DESCRIPTION
JANE DOE	LIGHT/AUDIO/VIDEO/TOUR MANAGER
	AUDIO –SOUND TECH.

PART 5 - Technician – Employment Verification - only applicable to musicians touring with essential support/technical crew

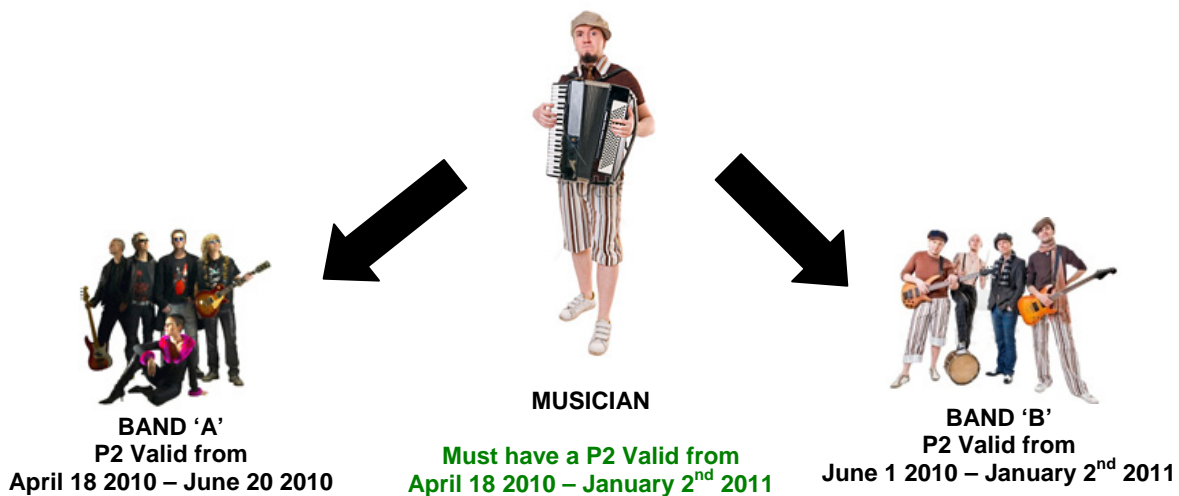
This may be completed by the band leader or the band's representative. Enter the Band name under 'Band Known As:', Enter the essential support/technical crew's name(s) and years they have been with the band. Signature and contact information at the bottom is imperative.

Also necessary is any evidence stating why it's vital for these specific crew members to be with you on your days of work. **Please include a letter discussing each crew member's history, skills, and reasons as to why they are the best candidate for the job.**

PART 6 – Side Musician(s) Employment Verification - only applicable when the individual is being hired by more than one Canadian band to tour in the USA, or, as a session/side musician, or, when a US band engages a Canadian as a side musician.

In some cases a musician performs with more than one band. To be able to perform with both bands during the time period of each band's P2, that musician must have his/her own P2. This is when the part 6 becomes imperative. Each band must provide a Part 6 to this individual along with all contracts. The part 6 form should also be completed when a Canadian is engaged as a sideman with a US band, to perform with that band within the US.

This is to be completed by the band leader or the band's representative. Enter the Band name under 'Band Known As:', Enter the Technician's/Crew Member's name(s). Please state how much the musician will be getting paid for each performance in the appropriate field. Signature and contact information at the bottom is imperative.



Courier or Mail P2 Application packages to;

AFM
75 The Donway West, Suite 1010
Toronto, ON
M3C 2E9
Canada